

EXHIBIT 3- I

CHECKLIST OF REQUIRED CONTRACT CLAUSES FOR PROFESSIONAL SERVICES/ENGINEER'S CONTRACTS

An asterisk (**) indicates clauses that are required in every TSEP-funded professional services/engineer's contract.

- ___ 1. EMPLOYMENT OF CONTRACTOR
- ___ 2. INDEPENDENT CONTRACTOR **
- ___ 3. LIASON
- ___ 4. EFFECTIVE DATE AND TIME OF PERFORMANCE **
- ___ 5. SCOPE OF SERVICES **
- ___ 6. COMPENSATION **
- ___ 7. CONFLICT OF INTEREST **
- ___ 8. MODIFICATION AND ASSIGNABILITY OF CONTRACT
- ___ 9. CONDITIONAL AGREEMENT
- ___ 10. TERMINATION OF CONTRACT **
- ___ 11. DOCUMENTS INCORPORATED BY REFERENCE ** (N/A for engineering)
- ___ 12. NONDISCRIMINATION **
- ___ 13. OWNERSHIP AND PUBLICATION OF MATERIALS **
- ___ 14. REPORTS AND INFORMATION **
- ___ 15. ACCESS TO RECORDS **
- ___ 16. PLACE OF PERFORMANCE, CONSTRUCTION AND VENUE **
- ___ 17. INDEMNIFICATION
- ___ 18. LEGAL FEES